

IEEE IES Awards & Honors Committee Operating Manual

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1 Committee Description and Activities

1.1 Mission and membership

The IEEE IES Awards & Honors (A&H) Committee is a standing committee of the IES Administrative Committee (IES AdCom). The Committee mission is to assist the President-elect in operations for awards activities. IES Bylaw 10.9 (6 March 2018) states:

The functions of the A&H Committee shall be to solicit nominations, review nominations and recommend candidates for all awards and prizes in accordance with requirements, requests, and rules and regulations of IEEE, both for general IEEE Awards and IES Awards. The A&H Committee shall consist of a Chair and between 5 and 7 members.

1.2 General policies

1.2.1 Terms of membership

1. The entire A&H Committee is appointed by the IES President with advice and consent of IES AdCom.
2. All A&H Committee members must be current members of IES AdCom.
3. The term of members is two years. Terms are renewable, but no more than 1/3 of the Committee can be renewed at one time.

1.2.2 Soliciting awards nominations

A&H Committee should seek the widest possible pool of nominees for IES and IEEE awards. Working with IES leadership, A&H Committee should also seek nominations from all geographical regions, as well as historically under-represented people groups.

A&H Committee will help disseminate announcements seeking nominations for IES awards. Regular announcements within all aspects of IES technical activities (conferences, publications, membership, etc.), and as well as online channels, are encouraged. A&H Committee may also seek nominations through direct contacts with IES members.

Announcements seeking nominations should clearly describe how to find details of the nomination processes.

1.2.3 Reviewing nominations and recommending candidates

- A&H Committee shall give general oversight to all award nominations processes and to reviewing awards nominations. For example, the Committee should periodically review nomination forms, deadlines, and other operational details for each IES award.
- A&H Committee may seek external recommendations or reviews when needed. Personal identities of external reviewers shall not be divulged in Committee reports. A&H Committee shall not be obligated to accept unsolicited external recommendations.
- In cases where a nominations process and review is largely handled by another IES committee, the A&H Committee should review a brief summary report from the reviewing group. A&H Committee should ensure that processes and reviews adhere to the published award criteria, and ensure that no conflict of interest exists (see Section 1.5).
- After reviewing nominations and identifying the award candidates(s), A&H Committee may seek additional information to ensure that award candidates have no disqualifying characteristics. Award candidates should not raise any controversy, whether in their profession or private life. A&H Committee should take due diligence, such that award candidates reflect the principles of the IEEE Code of Ethics.
- A&H Committee may give assistance to IEEE awards committees, if requested, and if no conflict of interest exists. For example, A&H Committee members may serve on IEEE Technical Activities Board (TAB) Awards & Recognitions Committee (TABARC).

1.3 Awards presentations

A&H Committee shall ensure that awards presentations are made in a timely manner, and with proper ceremony. The Committee shall ensure suitable presenters, memorabilia, and programs are prepared.

1.3.1 Definition of “major” conference

Some IES awards stipulate that presentations shall be at (or nominations shall come from), a “major” IES conference. The major conferences so-referenced are IES international conferences whose target audiences cover the full scope of IES technical interests, and in which IES is the chief financial sponsor, and in which IES is the only IEEE technical society sponsor. The following are the “major” IES conferences:

- IEEE International Conference on Industrial Technology (ICIT)
- IEEE International Conference on Industrial Informatics (INDIN)
- IEEE International Symposium on Industrial Electronics (ISIE)
- Annual Conference of the IEEE Industrial Electronics Society (IECON)

If the presentation location is not clearly defined within the award description, then A&H Committee shall work with both the award recipient and IES leadership to determine a mutually acceptable presentation venue, as well as details of the presentation program.

1.3.2 Workflow timing

- A&H Committee should seek nominees for all awards on a year-round basis.
- IEEE policy requires IES AdCom to approve recipients of IES awards that carry a monetary prize. Therefore, the award recipients must be recommended and approved during an AdCom meeting that precedes the meeting where the award will be presented. The majority of IES awards are presented at the Annual Meeting of the IEEE Industrial Electronics Society (IECON), which is held near the end of the calendar year. Therefore, award recipients should be approved no later than the summer IES AdCom meeting (4-5 months in advance of IECON).

1.3.3 Reporting to AdCom

The A&H Committee reports to IES AdCom through the IES President-elect at least once per year. Since most award recipients need to be approved during the summer IES AdCom meeting, it is strongly recommended that the committee report be submitted at least 10-14 days prior to that meeting, so that IES AdCom members may review the award recipient recommendations.

The A&H Committee reports on both operational and strategic issues, as related to awards and honors. For example, A&H Committee must annually review and submit for AdCom approval the amounts of financial funds to support award recipients’ travel to the respective presentation ceremonies, e.g.

Motion: US\$*xxxx* travel reimbursement is approved for each IES award presented this year *yyyy*. Reimbursement is for one person per award, economy class airfare, train, etc. In the case of multiple instances of one award (e.g. two chapter activity awards), the reimbursement shall be equally divided among the awards.

The A&H Committee should also report the circumstances and recommended resolution for deviations from normal practices. Examples include special arrangements or compromises made for travel or presentation location.

1.3.4 Working with the IES Treasurer

- Many IES Awards carry a monetary prize. The A&H Committee shall coordinate with the IES Treasurer to ensure that appropriate financial instruments (check, funds transfer, etc.) are prepared well in-advance of awards presentation dates.
- A&H Committee shall also coordinate with the IES Treasurer to produce the necessary awards mementos, e.g. plaque, certificate, etc. Additionally, the Committee and Treasurer should arrange for shipping, if needed.
- If the IES award also carries travel expense reimbursement, then A&H Committee shall inform the respective award recipients of this fact, and also give contact information (email, phone) of the IES Treasurer.

1.3.5 Publicity

A&H Committee shall promote publicity of IES awards recipients, including but not limited to, announcements in IES and IEEE publications, and printed and electronic media. The Committee shall endeavor to maintain historical records of awards recipients and citations, where appropriate.

1.4 New IES awards

IES A&H Committee shall review recommendations for new IES awards, and help ensure clear definition of award details. A&H Committee may also recommend new IES awards. For all new IES awards, the Committee will coordinate with IEEE Technical Activities Board (TAB) Awards & Recognitions Committee (TABARC) to secure Board approval.

1.5 Conflicts of interest

A&H Committee members and committee decisions must clearly avoid conflicts of interest, and avoid perceived conflicts of interest. In other words, there should never be question raised as to whether an award recipient has been selected because of their position. Consider the following examples.

- IES A&H Committee members are not eligible for any IES awards during the term of their committee service.
- IES A&H Committee members should not be nominated for IEEE awards during the term of their committee service.
- The Editor-in-Chief (EiC) is ineligible for any award of the publication that they manage. They are eligible for an award of a different publication, e.g. the EiC of Transactions on Industrial Electronics may receive a publication award of the Industrial Electronics Magazine.
- An IES conference General Chair or Technical Program Chair shall not receive a Best Conference Paper award for their work presented at the conference that they manage. They are eligible to receive the award if their work was presented at a conference in which they did not hold such positions, e.g. the General Chair or Program Chair of ICIT may receive the Best Conference Paper award for their paper presented at ISIE, a conference in which they do not hold chair responsibilities.
- If an award has a separate selection subcommittee, then those subcommittee members are ineligible to receive that particular award.
- An A&H Committee member may serve on an IES award selection subcommittee, but must re-cuse themselves from voting within that subcommittee. They may vote on the subcommittee's recommended candidate, however, within the IES A&H Committee.

The above scenarios do not cover all potential conflicts of interest.

1.6 Discrepancies

If there are discrepancies between this Operating Manual and other IES communications (webpage, publications, online communications, etc), then the provisions of this document shall govern. If there are discrepancies between this document and IES governing documents (Constitution, Bylaws), or IEEE Technical Activities Board governing documents, or IEEE governing documents, then the provisions of the latter three shall prevail.

2 Dr.-Ing. Eugene Mittelmann Achievement Award

Established: 1975.

Description: To recognize outstanding contributions to the field of Industrial Electronics.

Administration: IES Awards & Honors (A&H) Committee

Eligibility: Must be a member of IES.

Prize: US\$6,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000.

Funding: IEEE Industrial Electronics Society

Presentation: At the Society's major international conference

Other notes: This is the Industrial Electronics Society's major award. It was first presented in 1975 as the Achievement Award.

Operational details:

Nominee solicitation: Calls for nominations are announced in the IEEE Industrial Electronic Magazine and the society's website. Nominations must be submitted using the nomination form:

http://www.ieee-ies.org/images/files/awards/EM_Achievement_Award.zip

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next year.

Judging criteria: May be given for a single major accomplishment or for a career of recognized achievements. Awarded only when suitable candidates are identified; the award is not necessarily awarded yearly.

Award recommendation: IES A&H Committee will review nomination materials. The recommended award recipient will be the result of the Committee vote. A&H Committee will present a recommendation to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

3 Anthony J. Hornfeck Service Awards

Established: 1979

Description: To recognize outstanding, meritorious services to the IEEE Industrial Electronics Society.

Administration: IES Awards & Honors (A&H) Committee

Eligibility: Must be a member of IES.

Prize: US\$4,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000.

Funding: IEEE Industrial Electronics Society

Presentation: At the Society's major international conference

Other notes: This is the Industrial Electronics Society's chief service award. It was first presented in 1979 as Meritorius Service Award.

Operational details:

Nominee solicitation: Calls for nominations are announced in the IEEE Industrial Electronic Magazine and the society's website. Nominations must be submitted using the nomination form:

http://www.ieee-ies.org/images/files/awards/AJH_Service_Award.zip

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next year.

Judging criteria: For exceptional service to the Industrial Electronics Society. More than one award may be given. Awarded only when a suitable candidate is identified. The award is not necessarily awarded yearly.

Award recommendation: IES A&H Committee will review nomination materials. The recommended award recipient will be the result of the Committee vote. A&H Committee will present a recommendation to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

4 IEEE J. David Irwin Early Career Award

Established: 2005

Description: To recognize a young researcher who has made significant contributions to the advancement of the field of industrial electronics.

Administration: IES Awards & Honors (A&H) Committee

Eligibility: Must be a member of IES. Additionally, on the date of nomination, the nominee has no more than 10 years professional experience from the date of their last academic degree.

Prize: US\$2,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000.

Funding: IEEE Industrial Electronics Society

Presentation: At the Annual Conference of the IEEE Industrial Electronics Society (IECON)

Other notes: Established in 2005 at the Young Researcher Award; renamed in 2010, formerly the Early Career Award. Revised prize 2015. The award is not necessarily given yearly; it is awarded only when suitable candidates can be identified.

Operational details:

Nominee solicitation: Calls for nominations are announced in the IEEE Industrial Electronic Magazine and the society's website. Nominations must be submitted using the nomination form:

http://www.ieee-ies.org/images/files/awards/JDI_Early_Career_Award.zip

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next year.

Judging criteria: The award is selected based on the technical importance of the contribution, subject matter, originality, and prospects for future success.

Award recommendation: IES A&H Committee will review nomination materials. The recommended award recipient will be the result of the Committee vote. A&H Committee will present a recommendation to IES AdCom for final approval at the summer AdCom meeting. The award is not necessarily given yearly; it is awarded only when suitable candidates are identified.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

5 IEEE Bimal Bose Award for Industrial Electronics Applications in Energy Systems

Established: 2014

Description: To recognize a young researcher who has made significant contributions to the advancement of energy systems through industrial electronics applications.

Administration: IES Awards & Honors (A&H) Committee

Eligibility: Must be a member of IES. Additionally, on the date of nomination, the nominee has no more than 25 years professional experience from the date of their last academic degree.

Prize: US\$3,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$2,000.

Funding: IEEE Foundation and the IEEE Industrial Electronics Society

Presentation: At the Annual Conference of the IEEE Industrial Electronics Society (IECON)

Other notes: The award is not necessarily given yearly; it is awarded only when suitable candidates are identified. The award is limited to a single recipient.

Operational details:

Nominee solicitation: Calls for nominations are announced in the IEEE Industrial Electronic Magazine and the society's website. Nominations must be submitted using the nomination form:

http://www.ieee-ies.org/images/files/awards/Bimal_Bose_Award.zip

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next year.

Judging criteria: The award is given based on the technical importance of the contribution, subject matter, originality, and future prospects with emphasis on applications to power electronics and energy systems in the field of industrial electronics.

Award recommendation: IES A&H Committee will review nomination materials. The recommended award recipient will be the result of the Committee vote. A&H Committee will present a recommendation to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

6 IEEE Rudolf Chope Research & Development Award

Established: 2008

Description: To recognize distinguished research and development accomplishment in quantum and industrial electronics and for industrial electrical engineering.

Administration: IES Awards & Honors (A&H) Committee

Eligibility: IES members

Prize: US\$1,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000. Multiple recipients will divide the prize.

Funding: The IEEE Foundation delegates expenditure authority from the Rudolf Chope Award Fund to IES to spend against the fund.

Presentation: At the Society's major international conference

Other notes: This awarded is given bi-annually, beginning 2008 and every even year afterwards. The award is not necessarily given; it is awarded only when suitable candidates are identified, and when IEEE Foundation confirms expenditure authority.

Operational details:

Nominee solicitation: Calls for nominations are announced in the IEEE Industrial Electronic Magazine and the society's website.

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next award cycle (bi-annual).

Judging criteria: For distinguished R&D achievement in industrial and/or quantum electronics.

Award recommendation: IES A&H Committee must receive confirmation from IEEE Foundation, that sufficient funds exist to present an award. IES A&H Committee will review nomination materials. The recommended award recipient will be the result of the Committee vote. A&H Committee will present the recommendation to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

7 Best Publication Paper Awards

The society offers the best (outstanding) paper award for each of its three publications. In alphabetical order, the IES publications that give awards are:

- IEEE Industrial Electronics Magazine, Best (Outstanding) Paper Award for the
- IEEE Transactions on Industrial Electronics, Best (Outstanding) Paper Award(s) for the
- IEEE Transactions on Industrial Informatics, Best (Outstanding) Paper Award(s) for the

Established: 1997 (T-IE), 2007 (T-II, IEM),

Description: To recognize the best paper published in an IES publication, during the year specified for the award

Administration: IES Awards & Honors (A&H) Committee

Eligibility: Author(s) of papers published in IES publications during the year specified for the awards

Prize: US\$2,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000. Co-authors may divide the US\$2,000 prize.

Funding: IEEE Industrial Electronics Society

Presentation: At the Society's major international conference

Other notes: IES AdCom (Beijing, 2017) approved awarding up to three (3) Best Paper Awards for T-IE (each receiving US\$2,000), and two (2) Best Paper Awards for T-II (each receiving US\$2,000). All awards are recognized with equal rank (not 1st, 2nd, 3rd place).

Operational details:

Nominee solicitation: The IES A&H Committee asks for recommendations from the Editor-in-Chief of each IES publication. Nomination can be made to the A&H Committee, by the Society's members at large.

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next year.

Judging criteria:

Transactions awards– Recommended papers are judged on the basis of the value of the contribution, subject matter, originality, and composition.

Magazine award– For the tutorial service provided to IES membership, industrial interest, reference value and capability of expressing theoretical content in layman language terms with effective illustrations, tables and graphs.

Award recommendation: Each publication's Editorial Board, chaired by the respective Editor-in-Chief, shall recommend prize paper(s). Each Editor-in-Chief shall submit a brief summary report with award recommendation(s) to IES A&H Committee before 1 May. A&H Committee shall review all EiCs' reports, and present endorsements or other recommendations to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

8 Best Conference Paper Award

Established: 2006

Description: To recognize the best paper in the Industrial Electronics Society’s major conference proceedings during the year specified for the award.

Administration: IES Awards & Honors (A&H) Committee, with IES VP Conferences.

Eligibility: Must be a member of IES.

Prize: US\$2,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000. IES co-authors may divide the prize.

Funding: IEEE Industrial Electronics Society

Presentation: At the Society’s major international conference.

Other notes: The award is only given when suitable candidates are identified; it is not necessarily awarded yearly.

Operational details:

Nominee solicitation: The IES A&H Committee and IES VP Conferences request nominations from General Chairs/Co-Chairs and/or Technical Program Chairs of the Society’s major conferences.

Note: A few years ago IES Conferences Committee approved the use of *selected* conferences, as defined below. In view of the history of past recipients, IES A&H recommends drawing nominations from “major” conferences.

Selected conferences – IES events where IES is the only financial sponsoring entity (other than local organizers institutions), the paper submission system used supporting paper review is the IES-SUBMIT system, and the number of papers included in IEEE Xplore is greater than 100.

Deadlines: Nominations may be submitted at any time, but only those received by April 1 will be considered for judging in the same year. Nominations received after April 1 will be considered for the next year.

Judging criteria: The Best Conference Paper shall be selected based upon its originality and its contribution to the field of industrial electronics.

Award recommendation: A Selection Committee shall follow the procedure approved by IES Conferences Committee, completing the work before May 1. A&H Committee shall review the Selection Committee report, and present an endorsement or other recommendation to IES AdCom for final approval at the summer AdCom meeting.

Procedure approved by IES Conferences Committee

1. Handled by General / Technical Program Chairs of selected conferences:
 - (a) Screen accepted papers that received at least three reviews, with positive opinions from all reviewers, from those that received highest scores.
 - (b) Select up to two of these papers as candidates to the award. Three or four nominations may be accepted from large conferences (with more than 400 presented papers) under well-justified circumstances. The candidate papers from a conference cannot come from the same track or from a track and a special session in the scope of the track either, except under well-justified circumstances.
 - (c) Submit a report to the Selection Committee (defined below) with their evaluation of each selected paper according to the following criteria:
 - Significance of original contributions
 - Expected long-term impact in the area
 - Balance of theoretical concepts and experimental results

- Applicability
- Importance of scope
- Writing quality

The report must include a statement regarding the main reason why the paper should be awarded. Reports are only disclosed to selection committee members.

2. Gather the following information about the candidate papers:
 - Reviewers' names, affiliations, and comments (from IES-SUBMIT).
 - Citations (from Google Scholar, Thomson, etc.).
 - Downloads from IEEE Xplore (from IEEE).

Citations and downloads must not be the primary basis for decision making, since papers from conferences held later in the year have less time to accumulate good figures.

3. Rank by Selection Committee (composed of IES VP Conference, IES VP Workshops and 3-4 other volunteers):
 - (a) Analyzes reports and additional data for all candidate papers.
 - (b) Reviews candidate papers.
 - (c) Issues a recommendation for the award to IES Awards and Honors Committee.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

9 Student Best Paper Award

Established: 2006

Description: To recognize the student best paper in Industrial Electronics Society publications or conferences, and to encourage the student or graduate student author to contribute further to the field of industrial electronics.

Administration: IES Awards & Honors (A&H) Committee

Eligibility: Author(s) of papers in the IES publications or major IES conferences during the year specified for the award, where the first author must be a student IEEE member or a graduate student IEEE member.

Prize: US\$2,000 and certificate, plus reimbursement for IES-approved travel expenses to receive the award, up to but not more than US\$3,000. In the case of multiple papers being awarded, or multiple student co-authors, the prize and travel reimbursements are to be shared. Co-authors who are not students shall receive a copy of the certificate, but shall not share the prize or travel expense reimbursement.

Funding: IEEE Industrial Electronics Society

Presentation: At the Society's major international conference

Other notes:

Operational details

Nominee solicitation: IES A&H Committee calls for nominations through these persons:

- Editors-in-Chiefs: Transactions on Industrial Electronics, Transactions on Industrial Informatics, Industrial Electronics Magazine.
- General chairs: ICIT, INDIN, ISIE, IECON

by sending the updated nomination form by 1 February each year. Each of them shall then coordinate an evaluation process to select one nominee from their respective publication or conference; their selection process must be completed by 1 April.

Deadlines: All nominee recommendations must be submitted to IES A&H Committee by 1 April.

Judging criteria: The award paper shall be selected based on the value of the contribution, subject matter, originality, and composition. Awarded only when suitable candidates are identified. Not necessarily awarded annually.

Award recommendation: IES A&H Committee will review and send all eligible nominations to the VP Publications and Chair of the Student & Young Professionals Committee, who will jointly make a final selection. Their recommendation will be returned to IES A&H Committee no later than 1 May. A&H Committee will present the recommendation to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.

10 IEEE IES Best Chapter Award

Established: 2007

Description: To recognize and appreciate IES chapter(s) that has/have demonstrated outstanding performance in organized technical activities relevant to IES fields of interest, and contributions to IES membership development in a particular calendar year.

Administration: IES Vice-President Membership Activities

Eligibility: Only IES chapters, individual or joint, of which the Chapter Chairs are members of IES during the award period.

Prize: Certificate or plaque, US\$1,000, plus reimbursement for IES-approved travel expenses by one chapter representative to receive the award, up to but not more than US\$3,000.

In the case of multiple Chapters being awarded, the prize and travel reimbursements are to be shared.

Funding: IEEE Industrial Electronics Society

Presentation: At the IECON conference in the subsequent year.

Other notes:

Operational details

Nominee solicitation: The IES A&H Committee calls for nominations through the VP Membership Activities by sending the updated nomination form by 1 February each year.

The VP Membership Activities circulates the nomination form to all Chapter Chairs of Chapters and Joint Chapters that had the 'Active' status in the previous year, thus inviting nominations. The nomination form should be also available on the IES website. VP Membership Activities may direct attention to the Award information website.

Nominations may also be submitted year-round to the VP Membership Activities.

Deadlines: Nomination forms must be received by the VP Membership Activities or their designee by 1 April.

Judging criteria: Quantity and quality of organized technical activities, social, professional, educational activity, website content (all relevant to IES technical areas of interest) and contributions to the IES membership development.

Award recommendation: The VP Membership Activities shall coordinate an evaluation process, to be conducted by the Chapter and Joint Chapter Program Committee. The recommended award(s) will be the result of their vote and must be confirmed / supported by the VP Membership Activities. Committee work shall be completed before the end of April. The VP Membership will submit a brief report with award recommendation(s) to IES A&H Committee before 1 May. A&H Committee shall review the VP Membership report, and present a recommendation to IES AdCom for final approval at the summer AdCom meeting.

Publicity: The award winner(s) will be publicized in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society website.