## INTRODUCTION

The documents describing the policies and guidelines for IES conferences[1] are intended to complement general IEEE conference guidelines and to adapt them to the particularities of IES conferences. According to IES Strategic Plan 2013-2018, IES conferences must contribute (in cooperation with other IES areas) to:

- Keep IES position at the forefront of technology advancement by
  - ✓ Organizing quality conferences
  - ✓ Developing new conferences in response to technological evolution
  - ✓ Evolving conferences with new initiatives
  - ✓ Improving quality monitoring and management processes for conferences
- Enrich the professional environment for IES members by
  - ✓ Increasing participation in IES conferences including, but not limited to, from low-income countries
  - ✓ Ensuring a balanced international participation profile
  - ✓ Ensuring worldwide geographical distribution of IES event locations
  - ✓ Providing affordable attendance costs while including not only technical contents but also social / cultural activities
  - ✓ Increasing the impact of IES conferences in industry as well as IES interaction with industry
  - ✓ Recruiting new members, particularly students and young professionals (S & YP)
  - ✓ Promoting IES publications
  - ✓ Checking the content submitted to IEEE Xplore® by conferences technically co-sponsored by IES
  - ✓ Expanding IES through an online environment (web, social media)
- Promote partnership with stakeholders within and outside IEEE by
  - ✓ Co-organizing conferences to promote multidisciplinary research
  - ✓ Providing technical co-sponsorship to conferences of mutual interest
  - ✓ Working with sister Societies to initiate new conferences in emerging areas

The list of the remaining documents describing IES conferences policies and guidelines is as follows:
- Document #2: Bidding to organize an IES conference / Operating agreement with and reports from IES conference organizers
- Document #3: Structure, composition, and appointment of committees in IES conferences
- Document #4: Budgeting and finances in IES conferences
- Document #5: IES conference management and awareness
- Document #6: Technical and complementary contents and materials in IES conferences
- Document #7: Timeline of IES Majority Sponsored conferences
- Document #8: IES Technically Co-Sponsored conferences
- Document #9: Miscellaneous topics in IES conferences
- Appendices: (A) operating agreement with IES Majority Sponsored conference organizers; (B) lists of current tracks in IECON, ISIE, and ICIT; (C) timeline chart for IES Majority Sponsored conferences; and (D) post-conference survey for IECON, ISIE, and ICIT participants.

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[1] In these documents the term "conferences" refers to both conferences and workshops. *Majority Sponsored (MS) conferences* are those where IES has at least 50% financial share, whereas *Non-majority Sponsored (NS) conferences* are those where financial share exists, but it is lower than 50%.