

**TAB PERIODICALS COMMITTEE
SOCIETY/COUNCIL PUBLICATIONS REVIEW REPORT**

IEEE INDUSTRIAL ELECTRONICS SOCIETY-13

15 November 2001

Initial data request to S/C: 29 March 2001
Data returned by S/C: 9 October 2001
Review performed: 15 November 2001

Draft report to S/C: 1 January 2002
Report comments returned by S/C: 29 April 2002
Final report submitted to TAB Periodicals Com.: 20 June 2002

TAB PERIODICALS REVIEW COMMITTEE MEMBERS:

Robert Voller	TAB Periodicals Review Committee Chair		
John Baillieul	TAB Transactions Committee Chair	Jan Brown	Member
David Daut	TAB Magazines Committee Chair	Leah Jamieson	TAB Periodicals Committee Chair
Steve Yurkovich	TAB Newsletters Committee Chair		

PART 1 – PERIODICALS REVIEW PROCEDURE

The Charter of the TAB Periodicals Committee states that the Committee has oversight responsibility for all Society/Council (S/C) Periodicals.

The Committee is charged with:

- Ensuring the Timeliness and Quality of TAB publications
- Assessing proposals for new publications and making recommendations to TAB
- Resolving conflicts between S/C on issues of publications
- Informing TAB on new developments in the area of publications
- Assessing and recommending to TAB annual charges for publications

To carry out its responsibilities to TAB, and in particular to address the issues of timeliness and quality, the Periodicals Committee has instituted a Five-Year Review of S/C Periodicals, conducted at the same time as the S/C Review.

The objectives of the Periodicals Review are to:

- Examine timeliness and quality
- Assure that the publications comply with IEEE policies & procedures
- Assist the S/C in enhancing self awareness of its publications
- Determine the financial health of the publications
- Provide suggestions for improvements
- Determine best practices to share with other S/C

The Review should be seen as a positive vehicle to ensure that all the IEEE publications continue to maintain the highest of standards.

DESCRIPTION OF THE REVIEW

The Review process comprises the following stages:

- This questionnaire (template on diskette) is mailed to the S/C President well in advance of the scheduled review. Financial information on the periodicals that is available at TAD Finance is included in this template.
- Review is scheduled during the TAB series of meetings.
- Responses in the form of a completed questionnaire and other relevant information are provided to the Review Committee by the S/C prior to the Review meeting.
- Review Committee meets with the S/C Officers and Editors during the TAB series meetings.
- Review Committee submits preliminary report to the S/C President for comment

PART 2 – SCOPE OF REVIEW

(completed by Reviewer)

The completed S/C Review Questionnaire was forwarded to the TAB Periodicals Review Committee on 9 October 2001.

The Committee met with the following S/C representatives to review the S/C 's publications:

Joachim Holtz, the former Editor in Chief of the Transaction of IE(1995-2000)

Dr. Ren C. Luo, Society President

Prof. Marian Kazmierkowski, VP-Publication

Prof. Dan Wilamowski, Treasurer

The following publications were reviewed:

- A. IEEE Transactions on Industrial Electronics
- B. IEEE Industrial Electronics Society Newsletter

PART 3 – S/C GENERAL INFORMATION

(Completed by S/C)

A. OFFICERS AND EDITORS

President: (2000- 2001) (Ren C. Luo)

Phone (886-5-272-0400) Email (luo@ia.ee.ccu.edu.tw)

Fax (886-5-272-0401)

Vice President Publications (or other title): (2000-2001) (Marian P. Kazmierkowski)

Phone (48-22-628-0665) Email (mpk@isep.pw.edu.pl)

Fax (48-22-625-6633)

IEEE Transactions on Industrial Electronics Editor in Chief: 2001 to present - (Fumio Harashima)

Phone (81-42-585-8601) Email (f.harashima@ieee.org)

Fax (81-42-583-5119)

IEEE Industrial Electronics Society Newsletter Editor in Chief: 2001 to present - (Carlos Couto)

Phone (351-253-510190) Email (ccouto@dei.uminho.pt)

Fax (351-253-510189)

B. S/C PUBLICATION POLICIES

1. Describe methods used to assess publication needs of the membership:
 - a. Study of the IES Membership Statistics
 - b. Feedback from the readers
2. Describe methods used to receive feedback through readership input, e.g. letters to the Editor:
 - a. Letters to the Editor
 - b. e-mails to the Editor-in-Chief and AE from the IE Trans. web site
<http://www2j.biglobe.ne.jp/~Fumio-H/IE-welcome/welcome.html>
 - c. The EiC and 39 AEs participate in over 15 Conferences per year organized by IES, discussing new topics and advising potential Transaction authors
3. Describe how the S/C is meeting demands for application related material:
 - a. Review is scheduled during the TAB series of meetings.
 - b. Responses in the form of a completed questionnaire and other relevant information are provided to the Review

PART 4 - TRANSACTIONS

A. IEEE TRANSACTIONS ON INDUSTRIAL ELECTRONICS

1. Date of first issue – 1982
2. Frequency of publication – 6 issues per year
3. Subscription to this transactions is not included in membership fee, beginning in 2001.

B. SCOPE OF TRANSACTIONS

Summary of scope:

IEEE Transactions on Industrial Electronics is published bimonthly. Its scope encompasses all practical aspects of theory and methods of electronics, control systems, and instrumentation for industrial applications. Included are techniques for practical control and signal processing, factory automation, fault detection and diagnosis, instrumentation, modeling and simulation, motion control, power systems, robotics systems, sensors, and actuators, measurement and testing, use of neural nets, use of fuzzy logic and artificial intelligence in industrial systems.

Comment on the overlap of scope with other transactions:

The major areas of IE Transactions are Power Electronics, Electrical Drives, and Mechatronics. "Power Electronics and Electrical Drives" are overlapped with PEL Trans. and IAS Trans. "Mechatronics" is overlapped with Mechatronics Trans.

C. EDITORIAL POLICIES AND PROCEDURES

1. Describe the function of the Society/Council AdCom, Publication Committee, Steering Committee, or Periodical Advisory Committee, in establishing and administering Publication Policies and Procedures.

The Society Adcom decides the general policies of publication.
The VP-publications oversees the whole publication activities of the Society.

2. Describe the membership of the Publication, Steering, or Advisory Committee, if such a committee provides the above oversight function.

Publication committee:

VP-publications
Transactions Editor-in-Chief
Newsletter Editor

3. Describe the membership and function of the Periodical's Editorial Board or Committee. Are the Assistant/Associate/Technical Editors members?

The Transactions Editorial board:
Editor-in-Chief and 39 Associate Editors.

The Editorial Board handles the submitted papers from submission to publication.

4. Describe Editor in Chief selection, training, and turnover cycle.

The Society Nomination Committee nominates the candidate, and the Society Adcom elects the Editor-in-Chief. Turnover cycle is about five years.

D. QUALITY

Describe handling of papers from submission to publication. Include a through description of the paper peer review process.

The peer review process of the IE Transactions is as follows.

- The Editor-in-Chief receives manuscripts of all newly submitted papers.
- The Editor-in-Chief selects one from 39 Associate Editors, and sends **three** copies of a submitted paper to the AE.
- The AE selects two reviewers, asks them to review the paper and to give comments to the AE within **seven weeks**.
- The AE examines the reviewed paper and adds his comments. He returns the review results to the Editor within **one month** after receiving the reviewed paper from the reviewers.
- The Editor-in-Chief makes a decision considering the suggestions of the AE.
- A third reviewer is added to the review process in the following cases:
 - The comments of the previous reviewers are contradictory,
 - The arguments of the reviewers are not precise or thorough.
- The Editor-in-Chief sends the review result to the author.
- The author revises the paper if indicated, and sends the revised paper to the Editor-in-Chief within **one month**.
- Editor-in-Chief examines the revised paper, and decides whether the paper needs to be send to the AE for the second review. In the majority cases a second review is initiated.
- The AE receives the revised paper and sends it to the same reviewers that were engaged in the first review.
- Based on the reviewers' results and his own assessment, the AE reports the revised result to the Editor-in-Chief.
- The Editor-in-Chief takes the final decision. A third round of reviews is required in some cases.
- In some cases when the paper has a good potential to be published, however, because of lack of the experimental results or poor English (young authors) has been rejected, the Editor-in-Chief ask author(s) to improve and re-submit paper.

The AE can be considered as the third (or fourth) reviewer. But in this case the comment by AE is not independent from other two reviewers' comments.

E. TIMELINESS

1. Is every issue mailed on or before the cover date?

YES

If not, comment on the reason, and provide a corrective action plan.

- E-2 List the number of papers submitted in each of the last 5 years

year	2000	1999	1998	1997	1996
number(#)	307	309	307	297	261

- E-3 List the number of papers accepted for publication

year	2000	1999	1998	1997	1996
number(#)	158	157	132	113	86

- E-4 List the number of papers accepted but not yet published

year	2000	1999	1998	1997	1996
number(#)	0	0	0	0	0

- E-5 List the percentage of papers rejected

year	2000	1999	1998	1997	1996
percentage(%)	48.53	49.19	57	61.95	67.04

E-6 List the average of months from author submission to publication

year	2000	1999	1998	1997	1996
Months	16.1	15.8	16.3	14.77	16.57

F. COMPETITOR PUBLICATIONS

List ALL the competitor publications, IEEE, other learned societies, and commercial.

1. IEEE Trans. on Power Electronics
2. IEEE Trans. on Industry Applications
3. IEEE/ASME Trans. Mechatronics
4. IEE Proceedings Part B Electric Power Application, UK
5. European Transactions on Electrical Power, Germany

Compare the scope and status of the 5 most competitive. For each of these 5, list the circulation, Impact Factor, Citation half-life, Immediacy index, and number of articles/pages published per year.

	Journal	Scope	Impact Factor	Citation Half-life	Immediacy Index	Number of Citation INSPEC	No of articles per year
1.	IEEE Trans. on Ind. Electronics		0.429	6.4	0	1716	132
2.	IEEE Trans. on Industry App.	Industry app. includ. power electronics	0.224	5.3	0	4381	127
3.	IEEE Trans. on Power Electronics	Power Electronics and drives	0.374	8.1	0.056	1338	≈120
4.	IEEE/ASME Trans. on Mechatronics	Mechatronics	0.954	-	0.023	-	44
5.	IEE Proceedings Part B – Electric Power App.	Drives and power electronics	0.457	6.9	0.041	644	≈96
6.	European Transactions on Electrical Power	Power theory, drives, power electronics	0.280	-	0.024	280	≈100

G. FINANCIAL AND SUBSCRIPTION INFORMATION

ITEM	2001 B	*2000	1999	1998	1997	1996
Pages/Year(actual)	1400	1378	1282	984	885	688
Issues/Year	6	6	6	6	6	6
Subscribers (Units)						
Regular Member	4095	3629	4095	4286	4,200	3,957
Student Member	537	452	537	581	610	625
Individual Non-Member	435	391	435	478	505	531
Regular Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Student Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Subscription Rates (\$)						
Regular Member	15	20	20	20	20	19
Student Member	8	10	10	0	0	0
Individual Non-Member	395	395	350	325	275	225
Regular Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Student Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Member Electronic	n/a	n/a	n/a	n/a	n/a	n/a
Member Combo	n/a	n/a	n/a	n/a	n/a	n/a
FINANCIAL SUMMARY						
Society Fees**	22,400	N/A	N/A	N/A	N/A	N/A
Income						
Regular Member	60,904	64,380	70,030	76,600	75,500	72,200
Student Member	4,296	4,520	5,370	0	0	0
Individual Non-Member	171,800	154,000	147,500	151,200	138,900	121,800
ASPP	226,900	242,700	207,500	174,500	151,000	117,800
Advertising	0	0	0	0	0	0
Air Freight	4,500	4,100	5,000	4,300	2,400	6,700
Voluntary Page Charges	15,400	19,100	18,200	14,700	24,500	12,700
Overlength Page Charges	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total Income	483,800	488,800	453,600	421,300	392,300	331,200
Expense						
Miscellaneous Postage	51,600	39,400	37,800	33,200	28,100	26,000
Editorial Fee	0	0	0	0	0	0
Editorial Reimbursed Expense	30,600	300	28,800	23,500	33,100	4,300
Composition	42,000	50,300	32,600	26,200	33,500	1,800
Microfiche	0	0	0	0	0	900
Paper	23,000	21,600	20,700	15,800	22,000	17,400
Miscellaneous Printing	34,600	34,400	30,700	26,600	25,200	26,700
Voluntary Page Charges	5,300	3,200	4,300	3,900	6,000	1,900
Overlength Page Charges	0	0	0	0	0	0
Promotion	0	0	0	0	0	0
Pursvc-Editorial Headquarters	79,800	78,500	76,800	59,000	53,000	67,900
Pursvc-Indexing	700	1,400	1,200	2,000	1,700	1,400
Pursvc-Pub. Admin	6,500	6,400	6,000	4,900	4,600	4,800
Pursvc-Subscription Handling	8,800	8,400	7,200	7,200	7,200	7,100
Miscellaneous	100	100	3,000	1,100	(1,100)	100
Rmb Services-other	0	0	0	0	0	0
Total Expense	283,000	244,000	249,100	203,400	213,300	160,300
Net Income (Loss)	200,800	244,800	204,500	217,900	179,000	170,900

*13MTH-2000 (Post Close - Pre Audit) Financial Statements

**Beginning in 2001, the IES Pub will be unbundled from the society membership fee. Members will pay a separate fee to join the Society.

H. FINANCIAL AND SUBSCRIPTION DISCUSSION

Comment on any financial anomalies:

None. Financially healthy

Comment on any subscription anomalies:

Since 2001 the subscription condition has been changed: bounded membership (together with IAS, PELS and PES) is \$5 US and Transaction on Industrial Electronics subscription: \$15 US per year. This is a result of agreement between four sister Societies.

I. COMPLIANCE WITH IEEE POLICIES AND PROCEDURES

The Editor-in-Chief (EIC) shall have in his/her possession a current copy of the IEEE Policies and Procedures Manual. The EIC shall also possess a current copy of any Section of the TAB Manual pertaining to Publications. The EIC shall have read and be familiar with all sections of the above documents concerning publications.

Comment regarding compliance with the above requirement, and compliance with the individual publication related policies of each document. Describe action plans to come into compliance if in default:

No problem

J. RECOMMENDATIONS FROM PREVIOUS PUBLICATIONS REVIEW

List the date of the previous review and a summary of recommendations made at that time. Describe how each recommendation was met: NOT APPLICABLE AT THIS TIME.

K. NOTABLE FEATURES

Describe special issues, or other notable features:

We have published Special Sections 2-3 times a year on the emerging technologies such as Multi Media, Factory Automation, etc.

The majority of submitted papers come from outside the US. This journal is really transnational.

L. FUTURE PLANS

Describe future plans for this transactions:

We are planning several special sections on new topics such as bio-informatics, human friendly mechatronics, ect.

M. SELF ASSESSMENT

Comment on the strengths of this Transactions:

The authors and readers of this Transactions are well distributed throughout the world.

Comment on the weaknesses:

This transactions cover broad areas. Sometimes we feel this journal must be more focused. We publish Special Sections to solve the problem.

List and comment on position in the latest Citation Index:

Impact Factor	Citation half-life	Immediacy index	1999 articles
0.429	6.4	0	132

We expect that the Citation Index will be improved.

What the indices mean:

Impact factor: Average number of citations of articles over a two-year period divided by the number of articles published in the journal in the same period.

Citation Half-Life: The number of journal publication years going back from the current year which account for 50% of the total citation received by the journal during the current year.

Immediacy Index: The proportion of citations that refer to articles appearing within the most immediate past period (year?)

N. REVIEW COMMITTEE REMARKS REGARDING THIS TRANSACTIONS

The IEEE TRANSACTIONS ON INDUSTRIAL ELECTRONICS meets the Society's goal of publishing papers covering the broad area of industrial electronics.

The Peer Review process appears to be working correctly. The Society should be commended for securing a sufficient number of reviewers thereby reducing the workload on each. The writing of personal notes to each reviewer re-enforces the good relationship.

The "time to publish" metric is reported to be 16 months. Examination of the August 2001 issue showed the delay to be only about 9 months for that issue. We believe that the Society requirement that papers needing major revisions be withdrawn and resubmitted is a good practice. This provides the EIC with better control of this frequently long time delay.

Examination of the IEEE Mail Date Report indicates that this Transactions is mailed on or before the issue month. This is commendable performance.

This transactions was "unbundled" from the membership dues starting in 2001. However, the dues were reduced to \$5US and the member subscription was set at \$15US. The total is the same as the previous \$20US membership dues. In spite of this financial realignment, the subscription numbers furnished during the review indicate that there is an 18% increase in member subscriptions during 2001. This speaks well for the value that the members attribute to the Transactions.

O. REVIEW COMMITTEE RECOMMENDATIONS REGARDING THIS TRANSACTIONS

1. When writing the Society Response to these Comments and Recommendations, please comment on the low Impact Factor and what efforts will be made to improve this metric. The Self Assessment paragraph above noted this, but did not provide any plan. There are only 9 IEEE transactions with lower Impact Factors.

2. We recommend that the Society ensure that adequate records of the Peer Review process are maintained. This record keeping is especially important since the EIC is allowed to publish his papers in this Transactions.

P. SOCIETY RESPONSE

“1. When writing the Society Response to these Comments and Recommendations, please comment on the low Impact Factor and what efforts will be made to improve this metric. The Self Assessment paragraph above noted this, but did not provide any plan. There are only 9 IEEE transactions with lower Impact Factors.”

This is a common problem of transactions devoted to power systems. Looking in the Table of our competitors on the page 5 of our Review Report, it can be seen that only IEE Proceedings Part B - Electric Power Application has a little better Impact Factor (the IEEE/ASME Trans. on Mechatronics is quite new, and therefore, has clearly higher IF than other publications from that area).

Our plan to improve IF includes:

- *Invite recognized technical leaders to organize Special Sections on new and emerging technologies,*
- *Introduce more papers from "brand new" topics of Industrial Information Technology as: multimedia applications, multimedia signal processing, internet based control and monitoring systems, wireless control of sensors and actuators, etc.*
- *Emphasize hereafter on reference value of papers to be published.*

“2. We recommend that the Society ensure that adequate records of the Peer Review process are maintained. This record keeping is especially important since the EIC is allowed to publish his papers in this Transaction.”

The IES will introduce policies that do not allow publication of papers authored or co-authored by EIC and or set strict guidelines as to how these papers submitted will be reviewed and accepted by a different channel other than that of the EIC's office. For example:

- *Designate an Associate Editor as Acting EIC who handles papers in which EIC is an author or co-author,*
- *The Acting EIC makes the final decision of the papers.*

PART 5 –NEWSLETTER

A. IEEE INDUSTRIAL ELECTRONICS SOCIETY NEWSLETTER

1. Date of first issue – 1980
2. Frequency of publication – 4 issues per year
3. Subscription to this Newsletter is included in Society dues.

B. EDITORIAL POLICIES AND PROCEDURES

1. Describe the membership and function of the Editorial Board:

The Transactions Editorial board:
Editor-in-Chief and 2 Associate Editors.

The Editorial Board decides on the Sections to be covered and on the contributions to be included on each issue.

2. Describe oversight process by Editorial Board, AdCom, or other:

On each AdCom Meeting a report is presented referring the Sections included in the Newsletter and suggestions for new Section or changes are presented for approval.

3. Describe the flow of papers and the paper review process: (Omit for Newsletter)

4. Describe Editor selection, training, and turnover cycle:

The Newsletters Editor-in-Chief is nominated by the IES Nomination Committee and approved by the AdCom. To be nominated for the EiC the candidate should be active minimum one year as AEs. The turnover cycle is 2-3 years.

C. TIMELINESS

Is every issue of this periodical mailed on or before the cover date? (YES/NO)

If No, comment on reason and corrective action plan:

Not always.

Difficulties in getting all the materials ready to be sent in to IEEE layout officer, and also, sometimes the layout preparation time is much longer than expected, taking easily more than a month. However the issues come out during the due trimester.

With a more well ahead pressure on the contributors combined with having several alternatives for each issue we hope to be able to get the future issues well on time.

D. FINANCIAL AND SUBSCRIPTION INFORMATION (Included with membership)

ITEM	2001 B	*2000	1999	1998	1997	1996
Pages/Year(actual)	32	60	60	68	40	60
Issues/Year	2	4	4	4	4	n/a
<u>Subscribers (Units)</u>						
Regular Member	n/a	n/a	n/a	n/a	n/a	n/a
Student Member	n/a	n/a	n/a	n/a	n/a	n/a
Individual Non-Member	n/a	n/a	n/a	n/a	n/a	n/a
Regular Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Student Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
<u>Subscription Rates (\$)</u>						
Regular Member	n/a	n/a	n/a	n/a	n/a	n/a
Student Member	n/a	n/a	n/a	n/a	n/a	n/a
Individual Non-Member	n/a	n/a	n/a	n/a	n/a	n/a
Regular Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Student Interdisciplinary	n/a	n/a	n/a	n/a	n/a	n/a
Member Electronic	n/a	n/a	n/a	n/a	n/a	n/a
Member Combo	n/a	n/a	n/a	n/a	n/a	n/a
FINANCIAL SUMMARY						
<u>Income</u>						
Regular Member	0	0	0	0	0	0
Student Member	0	0	0	0	0	0
Individual Non-Member	0	0	0	0	0	0
ASPP	0	0	0	0	0	0
Advertising	1,100	0	0	0	0	0
Air Freight	200	0	0	0	100	200
Voluntary Page Charges	0	0	0	0	0	0
Overlength Page Charges	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total Income	1,300	0	0	0	100	200
<u>Expense</u>						
Miscellaneous Postage	10,100	4,400	9,900	8,700	6,200	10,200
Editorial Fee	0	0	0	0	0	0
Editorial Reimbursed Expense	1,800	0	300	1,500	700	400
Composition	3,500	2,500	2,600	4,900	1,900	4,400
Microfiche	0	0	0	0	0	0
Paper	2,200	0	0	1,700	900	2,100
Miscellaneous Printing	7,800	6,700	9,200	7,500	6,200	6,300
Voluntary Page Charges	0	0	0	0	0	0
Overlength Page Charges	0	0	0	0	0	0
Web	0	0	0	0	0	0
Pursvc-Editorial Headquarters	0	0	0	0	0	0
Pursvc-Indexing	0	0	0	0	0	0
Pursvc-Pub. Admin	0	0	0	0	0	0
Pursvc-Subscription Handling	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
Total Expense	25,400	13,600	22,000	24,300	15,900	23,400
Net Income (Loss)	(24,100)	(13,600)	(22,000)	(24,300)	(15,800)	(23,200)

*13MTH-2000 (Post Close - Pre Audit) Financial Statements

**If newsletter is produced by IEEE, contact
Mr. Robert Smrek, Production Manager, Magazines & Newsletters department for page information.

E. FINANCIAL AND SUBSCRIPTION DISCUSSION

1. Comment on any financial anomalies:

The Newsletter is delivered free to all members being mainly a cost. For this reason the idea is to reduce the number of paper printed pages and move toward e-publishing.

2. Comment on any subscription anomalies:

None.

F. COMPLIANCE WITH IEEE POLICIES AND PROCEDURES

The Editor in Chief (EIC) shall have in his/her possession a current copy of the IEEE Policies and Procedures Manual. The EIC shall also possess a current copy of any Section of the TAB Manual pertaining to Publications. The EIC shall have read and be familiar with all sections of the above documents concerning publications.

Comment regarding compliance with the above requirement, and compliance with the individual publication related articles of each document.

No problem

Describe action plans to come into compliance if in default.

G. RECOMMENDATIONS FROM PREVIOUS PUBLICATIONS REVIEW

List the date of the previous review and a summary of recommendations made at that time. Describe how each recommendation was met: NOT APPLICABLE AT THIS TIME.

H. NOTABLE FEATURES

Describe special issues, or other notable features:

The section Chapter News is giving floor to IES Chapters all around the world, promoting transnational exchange of experiences and encouraging more chapter activities.

I. FUTURE PLANS

Describe future plans for this periodical:

Keep or even reinforce the role of the Newsletter as the channel taking the Society news and activities to its members.

Include more technical papers with industrial interest.

Keep or even reinforce useful information such as Book Reviews and Web Links.

To keep the page numbers down the full version will be electronic while the paper version will have essentially the extended summaries of the technical articles.

J. SELF ASSESSMENT

1. Comment on the strengths of this periodical:

It is reflecting more the society activities including reports on IES Conferences, meetings and on Chapters activities.

2. Comment on the weaknesses:

It could have more technical articles with professional interest for our members in industry.

K. REVIEW COMMITTEE REMARKS REGARDING THIS NEWSLETTER

Unfortunately, the Periodicals Review Committee did not have an opportunity to discuss this newsletter during the review. Therefore, the following observations are drawn from examination of the June 2001 issue and the report submitted.

The newsletter is properly organized and has a reader friendly appearance. It contains the required "Ownership and copyright notice".

Section 7.9 of the TAB Operations Manual defines the newsletter as a means to communicate society news and information deemed of interest to the members. Included is a lengthy list of typical information items. There is also the statement: "Newsletters may also contain technical articles of general interest to the members". In this context, we question the inclusion the rather lengthy paper in the New Technologies section of the June 01 issue. One would expect a short, snappy overview "news" articles regarding new technologies.

L. REVIEW COMMITTEE RECOMMENDATIONS REGARDING THIS NEWSLETTER

The report states that the newsletter is often delayed because of difficulty in getting all the materials assembled. We suggest that the EIC recruit associate editors with the responsibility to edit sections of the newsletter. i.e. Chapters, Conferences, New Technologies, Web Links, Book Reviews, etc.

It was noted that there was a lack of proof reading in the biography of Distinguished Lecturer, Alfred Weaver.

Again, let us note that the above comments are based on a very limited review.

M. SOCIETY RESPONSE

The IES will follow suggestion of the Review Committee and will establish a set of associate editors responsible for editing the Newsletter sections.