

How to apply for the IES-SYP reimbursement in IEEE Concur v.2022-10-22

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Introduction to the IEEE IES Students and Young Professionals Activity Committee (SYP-AC)

The IEEE IES Young Professionals & Student Activity Committee (YPS-AC) refers to a team of volunteers devoted to support the most active Young Professionals & Student all over the world. We are doing our best to attract new members to the IEEE Industrial Electronics Society (IES).

The YPS-AC supports selected IEEE IES conference publications authored or co-authored by the IEEE IES Students and/or Young Professionals (YPS) through the travel cost reimbursement up to US\$2000. In co-operation with the main IEEE IES conferences as *IEEE International Symposium on Industrial Electronics (ISIE)* and *IEEE Annual Conference of the IEEE Industrial Electronics Society (IECON)* or the *IEEE International Conference on Industrial Technology (ICIT)*, this committee organizes scientific forums, tutorials, industry links and social events especially for YPS.

Finally, YPS-AC selects and promotes the best student presentations during the forum by prestige recognition of up to US\$750.

Please read the following information to learn more details about the above-mentioned activities and benefits.

In order to clarify who is a **Young Professionals & Student (YPS)** member, let us explain this briefly. In the IEEE we have the membership ranks of **Student** and **Graduate Student**. "Student member must carry at least 50% of a normal full-time academic program as a registered undergraduate or graduate student in a regular course of study in the IEEE designated fields. The total cumulative period for a member to hold the Student member grade and/or the Graduate Student member grade is limited to eight years" [1].

Do not worry if you have completed your study and received your first professional degree. In this case, you can become a **Young Professional (YP)** IEEE member automatically, for up to 15 years after your graduation. Moreover, the help of more experienced professionals is needed to network with and mentor Young Professionals [2]. Therefore, the IES members are all 'young at heart' and cooperate.

The IEEE IES is going to form a platform for Mentors and Mentees to cooperate not only in the laboratories of the Academia but also interact at the scientific conferences.




Industrial Electronics Society  at YouTube  powered by Student & Young Professionals Activity Committee (SYP-AC) 

Fig. 1 Please follow all information at [IEEE Industrial Electronics Society - S&YP \(ieee-ies.org\)](https://www.ieee-ies.org)

Niebezpieczona | ieee-ies.org/members

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Council

DL Program

Treasurer Information

Society Directory

Officers & Administrative Committee

- Current Society Officers
- Current list of AdCom members

Committees

- Standing Committees
- Technical Committees
- IES Representatives
- IES and Technology Management Council
- Distinguished Lecturers Program

Directory

- Web and Information
- Complete Volunteer Directory

Fig. 2 Please follow the information at: <http://www.ieee-ies.org/members>

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The screenshot shows the IEEE IES website's Treasurer Information page. The header includes the IEEE logo and navigation links. The main content area is titled "Treasurer Information" and features a sidebar with links to Officers, Recent Past Presidents, AdCom Members, Standing Committees, Council, DL Program, and Treasurer Information (which is highlighted). The main text area includes a sub-header "Concur is here!" and a paragraph stating that IEEE has introduced Concur, a new volunteer expense reimbursement platform, with a multi-phased rollout beginning in Q4 2018. A list of bullet points provides links for more information, including how to create a Concur account, download an app, and contact user support.

Fig. 3 <http://www.ieee-ies.org/members/treasurer-information>

The screenshot shows the IEEE Corporate Activities page for the IEEE Expense Report. The header includes the IEEE logo and navigation links. The main content area is titled "IEEE Expense Report" and features a sidebar with links to Volunteer Training, Travel, Medical and Insurance, Meeting Procedures and Best Practices, IEEE Governing Documents, Document Revisions, Summary of the IEEE Organization, IEEE Contact Center, and IEEE Foundation. The main text area includes a sub-header "NextGen Expense Reimbursement" and a paragraph stating that IEEE has introduced Concur's New User Interface, which launched on September 26, 2022. A list of bullet points provides links for more information, including how to create a Concur account, download an app, and contact user support. The page also includes an "Important" section and a "NextGen Expense Reimbursement Checklist".

Fig. 4 Open an account or login into the Concur [IEEE Expense Report - IEEE Corporate Activities](#)

How to apply for the IES-SYPa reimbursement in IEEE Concur v.2022-10-22

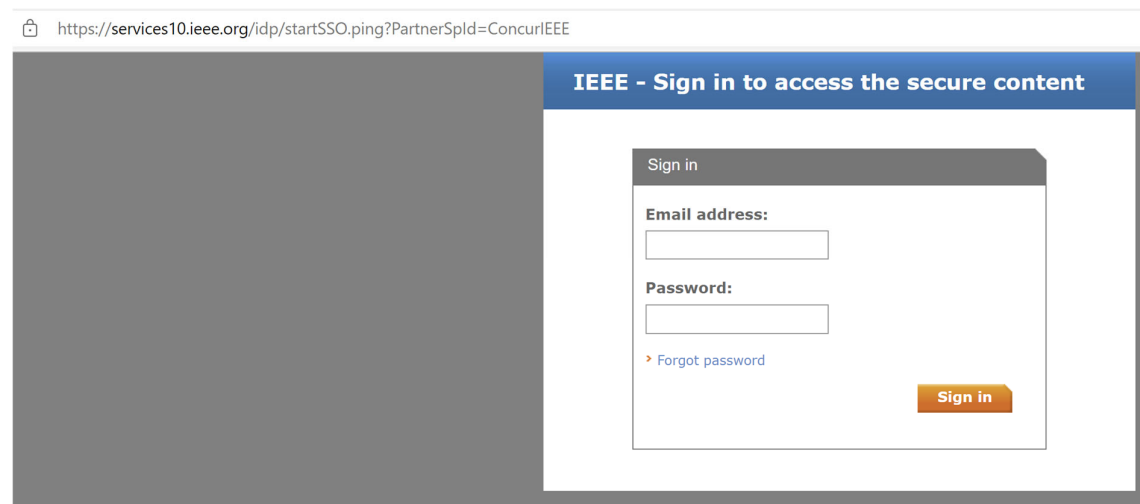


Fig. 5 [IEEE - Sign in to access the secure content](#)

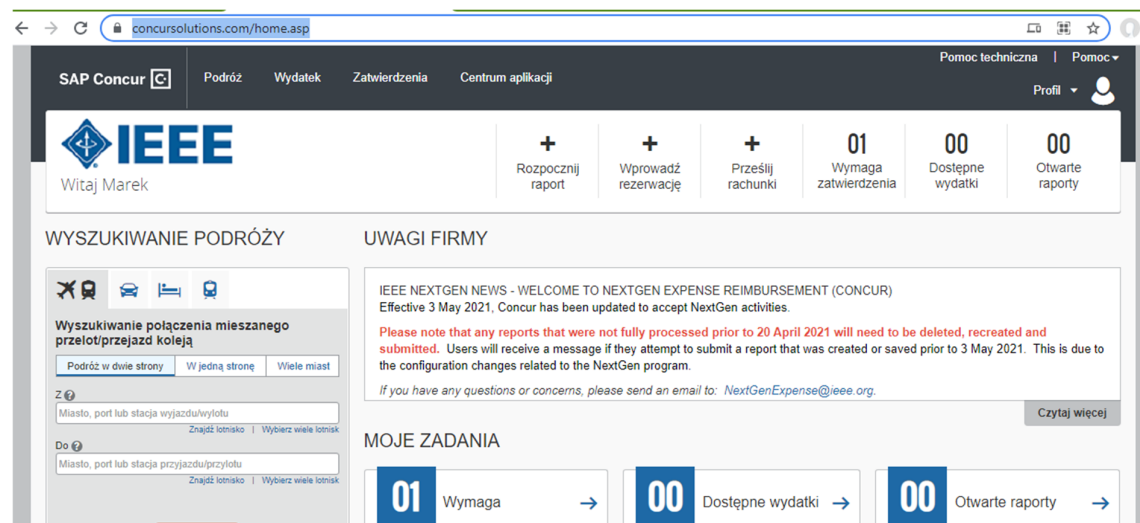


Fig. 6 <https://www.concursolutions.com/home.asp>

How to apply for the IES-SYPA reimbursement in IEEE Concur v.2022-10-22

The screenshot displays a web interface for selecting expense report purposes. It consists of four vertically stacked sections, each with a title and a dropdown menu. The first section, 'Expense Report Purpose Level 1', has 'Technical Activities Societies' selected. The second, 'Expense Report Purpose Level 2', has 'Industrial Electronic Society' selected. The third, 'Expense Report Purpose Level 3', has 'VP-Membership Student Acti' selected. The fourth, 'Expense Report Purpose Level 4', has 'YPROS' selected. Each dropdown menu has a small downward arrow icon on the right side.

Expense Report Purpose Level	Selected Purpose
Expense Report Purpose Level 1	Technical Activities Societies
Expense Report Purpose Level 2	Industrial Electronic Society
Expense Report Purpose Level 3	VP-Membership Student Acti
Expense Report Purpose Level 4	YPROS

Fig. 7 Selection for the expense Report Purpose under the IEEE IES-SYPA (Student & Young Professionals Travel Paper Assistance)