

MEMORANDUM

IES Student Branch Chapter Activity Appreciation 2019 The Industrial Electronics Society The Institute of Electrical and Electronics Engineers, Inc.

Description

Student members are future leaders in technical activities of the society. The initiative recognizes the activities of the IES Student Branch Chapter (IES SBC). The most active IES SBC to nominate one or more active student(s) to receive a travel grant for participating in one of the major conferences of the Industrial Electronics Society (IES): The IEEE International Symposium on Industrial Electronics (ISIE) or The IEEE Industrial Electronics Conference (IECON). Both conferences are held annually and the latter is the society's flagship conference.

The appreciation is offered to an IES SBC which was very active in IES during a particular year, based on submitted application. The winning IES SBC will then nominate a student (or a group of students) to benefit from the travel support and demonstrate at the conference the successful performance in the IES SBC.

Administration

The activity appreciation is administered by IES. The operation and selection procedure will be conducted by the IES Awards and Honors Committee (IES AHC), the IES Chapters and Joint Chapters Committee (IES JCC), and the IES Student and Young Professionals Activities Committee (IES SYPAC).

Eligibility

Any IES SBC is eligible for nomination.

The student(s) benefitting from the travel support must be member(s) of IES and must belong to an IES SBC at the time of nomination.

The student(s) is nominated by the winning IES SBC Chair and is agreed by IES JCC and IES SYPAC.

Prize Items

The activity appreciation consists of a certificate to the IES SBC and travel support to member(s) of the respective IES SBC to attend one of the above major conferences, IECON or ISIE, limited to \$1,000 overall. If the recipients of travel support are multiple, the grant is shared among them.

Frequency

Annual.

Funds

The support fund will reside in the IES Membership Activities budget.

Selection/Basis for Judging

The appreciation is accorded based on the activity in the IES SBC during the previous year. This would include Distinguished Lecture Program (DLP) participation, meeting/contest organization, promotion of new student members e.t.c.

The selection process is delegated to IES JCC and IES SYPAC which recommend the candidate SBC to IES AHC. After checking the eligibility, IES AHC confirms the appreciation and asks the respective SBC Chair to nominate the student(s) who will take advantage of the travel support. Their eligibility will be checked and the support will be accorded in the form of reimbursement of travel expenses to IECON or ISIE conferences, approved by the IES Treasurer.

Presentation

The activity appreciation will be presented annually (if an appropriate active IES SBC is selected), at the corresponding major conference that is usually held either in the summer (ISIE) or autumn (IECON) each year.

Publicity

The name of the recipient IES SBC will be published in the IEEE Industrial Electronics Magazine and on the IEEE Industrial Electronics Society Website.